

DUCK KEY SECURITY ADVISORY BOARD MINUTES OF APRIL 21, 2010

BOARD MEMBERS PRESENT:

Tom Neville, Chairperson
Merlynn Boback
Gerald Fortier
Dennis Kulig
Dennis Wooton

ABSENT BUT CONTACTED VIA CONFERENCE CALL:

Donna Flammang

ABSENT:

Billy Wagner

QUORUM PRESENT:

Yes

OTHERS PRESENT:

Robin Neville
Simon Leird, Keys Security
Michelle Koby, Homeowner and Condo Association at Hawks Cay Resort
Jeff Elseser, Hawks Cay Resort Manager
Robert McCormick, Duck Key Homeowner
Susan Ward, Duck Key Homeowner

Proceedings:

- Meeting called to order at: 9:10 am by Tom Neville
- Location of meeting: Hawks Cay Resort Dolphin Conference Center
- Date of meeting: April 21, 2010

NOMINEE OF NEW SECRETARY:

Susan Ward as Secretary, \$15.00/hour rate. Approved first by Tom Neville and second by Merlynn Boback.

Minutes of last meeting, January 5, 2010, were distributed, read and approved first by Dennis Wooton and second by Gerald Fortier.

Old Business:

1. Review of the bids for security of Duck Key.
 - Dennis Kulig; concluded all bids had proper paperwork. Two of the five companies' bids were dismissed for too expensive. Voiced a concern that out of town companies would not have the proper supervision. Current security company, Keys Security, had a good record.
 - Dennis Wooton; an incident occurred on Duck Key and Keys Security resolved the problem in a timely manner.
 - Gerald Fortier; complemented Simon Leird, Keys Security, for showing up at the meeting, no other security companies which submitted a bid were present at the meeting. Thanked Simon Leird for placing lights on security cars. Asked Mr. Leird if his company performed any door checks. Mr. Leird advised yes, after requested by homeowner.
 - Donna Flammang; wanted a different servicer for security of Duck Key but did not give the name of her choice. Ms. Flammang also wanted Keys Security, the present servicer, to show more of a presence on Duck Key.

- Tom Neville; good to give jobs to local community. Simon Leird was easy to work with, worked well with Monroe County Sheriff Department, and granted always room to improve services.
- Merlynn Boback; satisfied with Keys Security.

Tom Neville made the recommendation for Keys Security to continue the security for Duck Key with second from Gerald Fortier, all present were in favor, not guaranteed until confirmed by Monroe County, Fl.

2. Security Camera.

- Tom Neville; Judy Clarke, assistant engineer from Monroe County, to put out bids for Truman Bridge's camera. Change poles to accommodate camera and signage.

New Business:

1. Tom Neville; voiced concerns about flat bridge, first bridge, coming onto Duck Key. Advised of spalling and rust under bridge. Contacted Judith Clarke and Clark Briggs. DOT to allocate money for repairs. Discussion of sewer upgrade. See addendum to minutes of email for more details on bridge repair and sewer upgrade.
2. Jeff Elseser; Hawks Cay Resort is hosting a Conchtoberfest September 17th, 18th, 19th 2010. They are expecting 2000 visitors per day, especially Saturday, 18th. Limited parking for cars, plan to use a shuttle from Jo-Jo's parking lot. Extra security will be in place to keep visitors from going into the neighborhood of Duck Key. Duck Key residents are invited for free. Event's admission is \$5.00/person and monies collected will be donated to the Marathon High School Culinary School. Event will not continue into the night. Plans are still in the works, with Hawks Cay marketing director to update the community.
3. Tom Neville; website for Duck Key Security Advisory Board. Susan Ward, website designer was approved for website's construction with Dennis Kulig suggesting price limit of \$800.00. Ms. Ward advised cost will be \$400.00 for a 1-3 page website and maintenance of \$25.00/hour for updates and changes. Ms. Ward advised extra cost: domain name will be \$15.00/year, web host server \$95.40 for 13 months. Ms. Ward to work with Tom Neville, chairperson.

Website for Duck Key Security Advisory Board approved by vote, first by Tom Neville with second Dennis Kulig.

4. Jeff Elseser: new temporary tugs for transporting Hawks Cay Resort Guests. Permanent vehicles to arrive in September of 2010. The vehicles will be circling Hawks Cay Resort 4 times an hour.
5. Gerald Fortier; asked about golf carts. Robin Neville advised golf cart rules can be found on Monroe County's website.

Meeting adjourned at: 10:25 am.

- See email addendum to minutes.
- Minutes submitted by Secretary: Susan Ward, susie@access-to-web.com, 305.743.6517, 258 W Seaview Dr., Duck Key, Fl. 33050

Next meeting TBA

Addendum To Minutes

From: [Clarke-Judith](#)
To: [robin neville](#)
Cc: [Briggs-Clark](#)
Sent: Tuesday, April 20, 2010 1:56 PM
Subject: RE: Update for DKSAB Meeting

Hi – Clark Briggs sent the Request for Proposals over to County Attorney for review several weeks ago. This was after he was out on site with Tom and the rep from ADT. I believe County Attorney will have comments back to us this week (hopefully) and then we will make revisions and advertise for responses. We post RFPs for 30 days and then will have to evaluate the responses.

Construction is beginning on the wastewater treatment plant. We are working on identifying funding to build the collection system within the next year.

We received \$1,159,000 in funding from Department of Transportation to perform repairs to the bridge from US 1 to the Island (it is the one in the worst shape). The county will match the DOT funds with approximately \$400,000 of its own out of the road and bridge fund. That agreement with DOT is on tomorrow's agenda for the board to approve and then we will get proposals from engineering firms to do the repair design and permitting. I anticipate that construction on that will begin in late fall.

As I mentioned previously there is additional impact fee money that can be used for pedestrian bridges or widening the existing bridges to allow for a bike/walking lane. I have tentatively reserved the funds but have not taken the impact fee expenditure before the board for approval yet. When the design firm that will do the repairs on the larger bridge goes out to inspect it as part of that project we intend to have them take a look at the two hump back bridges and give us an idea of the feasibility of widening them instead of installing a pedestrian bridge. As long as it is technically feasible and we have the funds it may be a better solution than trying to find a pedestrian bridge that is aesthetically pleasing to everyone.

Finally, this Thursday is my last day at work until after maternity leave. I will be out for approximately 12 weeks. In my absence you can contact the Engineering Department at 305-292-4426 or Clark Briggs, our Engineering Project Manager. He is copied on this email.

Thanks!

Judith S. Clarke, P.E.
Director of Engineering Services
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Key West, Florida 33040
Office 305-295-4329
Fax 305-295-4321

clarke-judith@monroecounty-fl.gov

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